

SPRING HILL FIRE RESCUE  
**Commission Meeting**  
December 15, 2004  
7:55 p.m.

**Present:** Vice Chairman Panozzo, Commissioner Jacobs, Commissioner Raborn,  
Commissioner Perreira, Commissioner Biro, Chief Morrison,  
Attorney Salzman

**Excused:** Assistant Chief Davies

**Call to Order**

Vice Chairman Panozzo called the Commission Meeting to order at 7:55 p.m.

**Report of Counsel**

Attorney Salzman stated that Jennifer Couch trial has been continued and he will notify the Board of the date.

**Chief's Report**

**A. Brunacini Update**

Chief Morrison stated that the Brunacini lecture is still on as scheduled and let him know if any Commissioners were interested in attending the lecture. The lecture will be held at Stage West on January 18<sup>th</sup>, starting at 9:00 a.m. The Customer Service lecture starts at 9:00 a.m. and Boss Behavior at 1:00 p.m. The information for the lecture is posted on the Department's web site.

**B. Standing Committees**

Chief Morrison stated that a Board member has been on two of the Department committees. Commissioner Jacobs is on the Policy and Procedure Committee, which meets monthly. He spoke to the Members of the committee and they will be ready to restart the meetings in January. The Strategic Committee is a newly formed committee. After he presented the Board with an outline of a Strategic Plan, the Board assigned it back to a committee level to fill in the blanks. The committee needs a Commissioner, however, Commission Jacobs has sat in on two meetings. Both Commissioner Perreira and Commissioner Raborn has expressed an interest in the Strategic Plan Committee. The committee is looking for volunteers and it doesn't have to be limited to one Commissioner, however, then the meetings will have to be advertised to the public if two Commissioners are on the committee.

Commissioner Perreira asked when do the meetings occur?

Chief Morrison stated that the meetings have been setup to start at 4:00 p.m., but will not go over 2-hours. He spoke to some of the other committee members and they suggested moving it more into the work day, but they will work around the Commissioners schedule.

Commissioner Perreira stated that her daytime availability is minimal.

Chief Morrison said he understands. This is the first time the Department has had a Strategic Plan and there is a lot of data that needs to be collected. He will send an outlined copy of the Strategic Plan to the new Board members so a meeting can be scheduled.

### **C. Fire Rescue East**

Chief Morrison stated that he would like to attend the Fire Rescue East conference on February 10<sup>th</sup> - 13<sup>th</sup>. The Department's ALS Team will be attending the Conference, but will not need Board approval.

#### **Motion**

*Commissioner Biro made a Motion to send Chief Morrison to the Fire Rescue East Conference from February 10th-13th.*

*Commissioner Raborn seconded the Motion.*

*The Motion carried unanimously (5-0).*

#### **Unfinished Business**

### **A. Hiring Status - Hoffman**

Chief Morrison stated that J. Hoffman a firefighter candidate was given an offer of employment contingent upon a successful completion of the background check, drug screening and physical. Administration feels Mr. Hoffman has not successfully completed the background check. Therefore, Administration recommends that the Board rescind the offer of employment to Mr. Hoffman.

#### **Motion**

*Commission Jacobs made a Motion to rescind the offer of employment to Mr. J. Hoffman.*

*Commissioner Biro seconded the Motion.*

*The Motion carried unanimously (5-0).*

Chief Morrison stated that he will need the Board to approve an offer of employment to the next candidate on the hiring list.

**Motion**

*Commissioner Raborn made a Motion to offer employment to the next candidate on the Hiring List.*

*Commissioner Jacobs seconded the Motion.*

*The Motion carried unanimously (5-0)*

**New Business**

**A. Purchase of New Rescue Unit**

Chief Morrison stated that he requested this item be Tabled.

The Board gave consensus to Table this item for future discussion.

**B. Purchase of Extrication Equipment**

Chief Morrison stated as discussed at the Workshop, he feels this item is important to the safety of the employees and the welfare of the citizens, to modify the extrication equipment at Station-4. This will bring Station-4 up to the same standards as the other three stations. The purchase of extrication equipment will cost \$9,088 and be taken out of the Capital Needs line.

**Motion**

*Commission Jacobs made a Motion to upgrade the extrication equipment at Station-4 to current standards.*

*Commissioner Perreira seconded the Motion.*

*The Motion carried unanimously (5-0).*

**C. EMS Grant Purchase**

Chief Morrison stated that the Department will be realizing County EMS Grant money with an estimate of \$14,000-\$15,000. Administration recommends purchasing 4-stair chairs, model #6252 from Stryker EMS Equipment, according to the quote the Board received at the Workshop.

**Motion**

*Commissioner Jacobs made a Motion to purchase 4-stair chairs from Stryker using the split EMS grant with Hernando County*

*Commissioner Biro seconded the Motion*

*The Motion carried unanimously.*

**D. Part-time Employee Wage Policy**

Chief Morrison stated that he would like to draft a policy for this item to be discussed at the next Workshop.

The Board gave consensus to have the Chief draft up a policy.

Commissioner Raborn stated the Department is going to receive approximately \$15,000 in EMS grant money. If \$7,000 is going to be used to purchase the stair chairs, can some of that money be used to purchase the extrication equipment instead of taking it out of the Capital Needs line?

Chief Morrison stated he believes he used that grant money for extrication equipment in the past. The grant money is very specific as to what it is used for and the extrication equipment falls under pre hospital care. He will look into it and inform the Board of how much money is left and where it can be spent.

**Comments of Commission**

Chairman Panozzo wished everybody a happy holiday.

Commissioner Jacobs wished everybody a happy holiday.

Commissioner Biro wished everybody a happy holiday.

Commissioner Raborn wished everybody a safe and happy holiday.

Commissioner Perreira wished everybody a happy holiday.

**Open Forum**

There were no comments.

**Motion**

*Commissioner Raborn made a Motion to adjourn the Commission Meeting.*

*Commissioner Biro seconded the Motion,*

*The Motion carried unanimously (5-0).*

Vice Chairman Panozzo adjourned the Commission Meeting at 8:30 p.m.

Chief Morrison stated because the Board had two meetings back to back, the meeting did not open with an approval of the Consent Agenda.

Attorney Salzman stated that the Consent can be added to the next meeting.

Chief Morrison stated that the Minutes will be published clearly stating they haven't been ratified by the Board.

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Gene Panozzo, Vice Chairman

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Joan E. Chiofalo, Board Secretary